

## REQUEST FOR STATEMENT OF QUALIFICATIONS -RFQ

To All Interested Engineering Firms:

The Pendleton County Fiscal Court will accept qualifications from consulting engineering firms for planning, design, construction administration and other required engineering services relating to the construction of a regional sewer system for Pendleton County. Firms wishing to be considered should send **nine (9) copies** of a statement of qualifications **not exceeding 15 pages each**, to: Bill Mitchell, Pendleton County Community Development, P.O. Box 171, 135 West Shelby Street, Falmouth, KY, 41040. Proposals must be received in the office no later than 4:00 p.m. on Monday, June 8, 2009.

Statements should include a description of the firm's capabilities and experience with respect to sewer system planning, design and construction, resumes of individuals assigned to this specific project, a listing of similar projects along with reference information and a description of the firm's familiarity with the project area and ability to provide responsive service to the county. Firms responding to the request will be ranked according to the information submitted. Factors used in the evaluation and selection of engineer will be: firm's relevant experience regarding regional sewer system planning, locational analysis and design; credentials of the project engineers and inspector(s); a listing of recent similar projects along with reference information; familiarity with the region of Pendleton County where project is to occur, familiarity with key government agencies in Frankfort which will have permitting authority over this project and a demonstrated ability to be responsive to the needs of the county during all phases of this project.

Fees for services will not be considered as criterion for initial selection. Final selection of engineer will be based on competitive negotiations. The County will enter into negotiations within the highest ranked firm to execute an engineering service agreement. If the parties are unable to negotiate a satisfactory agreement, the second ranked firm will be contacted. Once a firm has been selected, all unsuccessful firms will be promptly notified.

Source of funding may include, but not be limited to USDA Rural Utilities Service (RUS), KIA grant funds, CDBG and local monies. The formal solicitation of consulting engineering firms is being conducted to fulfill the requirements of RUS Instruction 1780 and state procurement standards.

**Minority firms are encouraged to submit on this project.**

The county reserves the right to reject any and all responses, to waive any technicalities and to negotiate with respondent who most nearly meets the project requirements. The county is not responsible or liable for any costs incurred by consultants replying to this request.

An RFQ packet that outlines the proposed project in more detail can be obtained from the Pendleton County Community Development Office, 135 West Shelby Street, P.O. Box 171 Falmouth, KY 41040, between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday, 859-654-4567. E.E.O.

**OUTLOOK:**

**PLEASE PUBLISH ONE TIME IN MAY 19<sup>TH</sup> EDITION OF OUTLOOK.**

**BILL: PENDLETON COUNTY FISCAL COURT**